

# Consultants' Report For November 2006

Lincoln Trail Libraries System  
December 18, 2006

<b>School Per Capita Grants</b>	School libraries were contacted about deadlines and problems with individual school per capita grant applications. Forty-four of 45 LTLS school member libraries applied.
<b>LINC Directors Group Meeting</b>	The semi-annual LINC Directors Group meeting was coordinated in November. Most of the discussion centered on the upcoming test of Local Holds.
<b>Local Holds Test</b>	Staff worked to re-configure the local holds test, which will begin December 1. As of November 30, two libraries are testing local holds with the parameters that only borrowers of a particular library can request local hold materials owned by their library.
<b>Presentation on Spanish Web Catalog</b>	Pat Boze made a presentation to a group of Latin American librarians at the Illinois State Library, focusing on the Spanish version of the web catalog developed for the LINC libraries.
<b>Library Meetings</b>	Pat Boze attended a meeting of the Mattoon Public Library Board. She also visited with staff of the Potomac Public Library where various issues related to service, membership, and technology were discussed.
<b>Cataloging Maintenance Center</b>	During the month of November, the Cataloging Maintenance Center processed 535 records for regular CMC cataloging. In addition, 250 items were cataloged for LTLS and 3 items for Galesburg Public Library.
<b>Magazine Ad</b>	The final version of an ad that will run in the Champaign County Chamber Link magazine was approved. This magazine will be distributed to all new residents and will also be available at the Chamber office. The ad will run for one year.
<b>Cataloging Center Users</b>	There was a meeting of the LTLS Cataloging Center users following the LINC Directors Group meeting. The purpose was to discuss the procedures LTLS is implementing in order to reduce turn-around-time. The group appreciated our efforts.
<b>LTLS Web Site Launched</b>	On November 8, LTLS launched a major redesign of the system Web site, providing improved access to current information. The new site uses blogs, RSS feeds, online forum, online calendar, weekly poll, and monthly Features to provide a steady stream of fresh content. New blogs include Quick Connections, About LTLS Members, LTLS Services, LINC Update, Library Jobs, and Working Together.
<b>Trustee Connections Launched</b>	LTLS launched a new irregular publication, <i>Trustee Connections</i> , designed to provide current information targeted specifically for library trustees. ( <a href="http://www.ltls.org/trusteeconnections.html">http://www.ltls.org/trusteeconnections.html</a> )
<b>Joint Insurance Pool for Unemployment Insurance</b>	Staff researched potential LTLS participation in the UCCG (Unemployment Compensation Group Account), a self-insurance pool managed on behalf of Illinois libraries by the Metropolitan Library System. Because the pool is large, the rates are typically lower than standard state unemployment insurance rates.
<b>Library Visits</b>	Mattoon Public Library, Potomac Public Library